

# BEYOND THE THRILLS

## ... school excursions to Luna Park Sydney

### Background Information for Teachers to prepare a Risk Assessment

The following information provides background information for teachers planning a school excursion to Luna Park Sydney through *Beyond the Thrills*. This information will assist teachers to prepare a RISK ASSESSMENT PLAN for their excursion.

For more information, contact *Beyond the Thrills* by email to: [robert@beyondthethrills.com.au](mailto:robert@beyondthethrills.com.au)

### BEYOND THE THRILLS ... SCHOOL EXCURSIONS TO LUNA PARK SYDNEY

Beyond the Thrills provides ride passes for schools to attend fun park excursions to Luna Park Sydney as either a fun day or as an educational day. Educational worksheets are available for:

- Primary students: Science & Technology, Mathematics, English, Art, Peer Support
- Secondary students: Science 7-10, Physics 11-12, Biology 11-12, Mathematics 7-10, Design & Technology 7-10, Peer Support K-12, Commerce 9-10, Business Studies 11-12, Tourism / Geography 11-12, English 7-10, History 7-10 and Visual Arts 7-10.

<b>Arrival &amp; Departure</b>	<p>The rides at Luna Park Sydney commence operation at 11 am. Schools should plan to arrive between 10.30–11 am, to allow time to collect their unlimited rides wristbands from the Beyond the Thrills Coordinator and to give them to their students. Please do this away from the collection area to avoid overcrowding.</p> <p>Teachers should carry a mobile phone to advise the Beyond the Thrills Coordinator of any delays in arriving or to seek help if any student has an accident. <b>If delayed, please contact: Robert Garner on 0418 160 481.</b></p> <p>Teachers should mark their rolls BEFORE leaving school, so they know how many students they should have on arrival at Luna Park Sydney.</p>
<b>Height &amp; safety restrictions</b>	<p>There are height restrictions (maximum and/or minimum heights) on rides for the safety of riders on the various rides at Luna Park Sydney. These heights are listed in the worksheets provided by Beyond the Thrills and can also be obtained from the Beyond the Thrills website at: <a href="http://www.beyondthethrills.com.au">www.beyondthethrills.com.au</a></p> <p>Closed-in shoes and tops must be worn on the rides at Luna Park Sydney. No loose objects are allowed on the rides.</p> <p>Most rides are NOT recommended for persons who have had recent surgery or illness; have plaster casts or broken bones; back, neck or bone injuries; high blood pressure; cardiovascular problems; nervous disorders; or are pregnant.</p>
<b>Access to Luna Park Sydney</b>	<p>Luna Park is at Milson's Point, under the northern end of Sydney Harbour Bridge. Entry to and exit from Luna Park Sydney is along a level pathway, running off Alfred Street, Milson's Point. Entry to and exit from some rides is via stairs. Students are advised to walk at all times, to not block stairways and to use any ramps in a safe and responsible manner at all times. There is wheelchair access around the park, however wheelchair access to some rides is not possible.</p>
<b>Ride maintenance</b>	<p>Luna Park Sydney regularly tests and maintains its rides. Ride operators are trained in the safe operation of rides. For safety reasons, any ride that requires repairs or maintenance will not be operating. Thus some rides may be closed on any day due to the ride maintenance schedule or unforeseen breakdowns.</p>

### LUNA PARK SYDNEY FACILITIES

<b>Souvenir Shops</b>	<p>Souvenirs are available from the retail shop at Luna Park Sydney. If permitted by teachers, students may purchase items from this outlet at regular retail prices.</p>
<b>Food &amp; Beverages</b>	<p>Several food and beverage facilities are located throughout Luna Park Sydney. If permitted by teachers, students may purchase items from these outlets at regular retail prices. Some outlets sell alcoholic beverages, but strictly adhere to all legislation related to not selling or serving persons under 18 years.</p> <p>Students may bring food and beverages if they wish. Drinks should be in cardboard/plastic containers and food should be brought in plastic/paper bags. No glass or metal containers are permitted for safety reasons.</p>
<b>Toilets</b>	<p>Toilets are located between Coney Island and the Dodgems, and between the Carousel and the Tango Train ride. There is wheelchair access at both locations.</p>

<b>Disabled Access</b>	The pathways at Luna Park Sydney are fully wheelchair accessible, however not all rides are accessible to wheelchairs. If a school brings any disabled students to Luna Park Sydney, the teachers, school aides or assisting parents are responsible for helping such students to get on and off the rides.
<b>WORK, HEALTH &amp; SAFETY ISSUES</b>	
<b>Fire exits &amp; evacuation</b>	All rides and venues have clearly marked Fire Exits and comply with all Fire Control and Safety Evacuation regulations. Luna Park Sydney Duty Managers have been formally trained in emergency evacuation procedures.
<b>First Aid</b>	Luna Park Sydney has a first aid room opposite the Ferris Wheel at Guest Relations. Luna Park Sydney Duty Managers are qualified first aid officers. It is also advisable for each school to carry their own first aid kit and for the teacher(s) to have current qualifications in first aid, and have completed anaphylaxis and asthma training.
<b>CHILD PROTECTION ACT &amp; WORKING WITH CHILDREN CHECKS</b>	
<b>Supervision</b>	Teachers should maintain direct supervision of their students at all times during their visit to Luna Park Sydney. Luna Park Sydney is open to the public and admission is free. For each visiting school, one teacher (or adult/parent helper) per 15 secondary/8 primary students is provided with an unlimited rides pass. Schools must ensure that they provide adequate teacher supervision of students.
<b>Working with Children Checks</b>	Beyond the Thrills coordinators are qualified teachers who teach in NSW Department of Education schools, have child protection training and hold valid and current Working with Children Checks. At all times, teachers/carers are to remain in direct supervision of their students while on their excursion to Luna Park Sydney. Luna Park Sydney staff are responsible for duties such as loading students on and off rides, food outlets, retail outlets, security. <b>Luna Park Sydney is considered a provider of <u>specific services to children</u> and is therefore a registered organisation under the Child Protection Act legislation. It is therefore necessary for Luna Park Sydney staff to have Working with Children Checks. All staff at Luna Park Sydney are screened for employment. This information has been verified by the NSW Department of Education.</b>
<b>LIABILITY COVER</b>	
<b>Luna Park Sydney</b>	Luna Park Sydney has appropriate and current Public Liability Insurance in place to cover injury and damage. Luna Park Sydney advises that under Section 5M of the Civil Liability Act 2002, attendance at Luna Park is a recreational activity and there are risks of injury and by attending you accept these risks.
<b>Beyond the Thrills</b>	Beyond the Thrills organisers are not liable for any loss, damage or injury to any person or their property in any way caused during or attributable to their attendance at Luna Park Sydney.
<b>PERSONAL BELONGINGS</b>	
<b>On rides</b>	Bags are not allowed on rides. Any valuables such as <b>wallets</b> or <b>mobile phones</b> , etc, should be left at home or <u>securely attached to the rider</u> , e.g. in a zippered pocket or a bum bag around their waist. If using an <b>accelerometer</b> , make sure it is tied securely to you. Luna Park Sydney and Beyond the Thrills take no responsibility for lost items.
<b>School bags</b>	Students may leave bags near the exit point of a ride or safely with a friend or teacher. Many bags look identical, so students are advised to make sure their bag is distinguishable from other bags and to have their name on it.
<b>Lost Property</b>	Please take all lost property you find to Guest Relations, near the entrance to Luna Park Sydney. Enquiries about lost property should be directed to them or to Luna Park Sydney on (02) 9922 6644. To avoid loss, please advise students to keep loose items of clothing and hats in their bags when they are not being worn.

PAYMENT PROCEDURES	
<b>Deposit and full payment</b>	<p>Schools are required to pay a <b>deposit</b> to Beyond the Thrills <i>prior</i> to being sent their excursion worksheets (if requested) and to confirm their booking.</p> <p>A recipient-generated Tax Invoice is available on the Beyond the Thrills website (<a href="http://www.beyondthethrills.com.au">www.beyondthethrills.com.au</a>) for schools to complete with all their details. Please send this in with your deposit. A computer-generated Tax Invoice will be then sent to schools with their excursion worksheets.</p> <p>Payments to Beyond the Thrills should be made by direct deposit or cheque.</p> <p>Beyond the Thrills does not extend credit to schools and so <u>FULL PAYMENT should be made at least one week PRIOR to the day of your excursion.</u></p>
CODE OF CONDUCT	
<b>Student behaviour</b>	<p>Students and teachers should be aware that there will usually be both other schools and members of the public at Luna Park Sydney during their excursion. All school students are expected to adhere to the following Code of Conduct and teachers are asked to monitor student behaviour throughout the day.</p> <p>Students and teachers must observe the following Code of Conduct:</p> <ul style="list-style-type: none"> <li>• Accompanying teachers/adults will be responsible for the conduct of their own students.</li> <li>• All students <b>MUST</b> wear school/sports uniform, or wear a badge/top identifying their school.</li> <li>• Students are to remain inside Luna Park Sydney until their group departs.</li> <li>• These fun park excursions are <b>NON SMOKING</b> events.</li> <li>• Students are to behave in a courteous and responsible manner at all times.</li> <li>• Students are to keep their pace to a walk at Luna Park Sydney, particularly when entering or exiting rides.</li> <li>• Students are to refrain from throwing any items or food at anyone.</li> <li>• All rubbish should be placed in the bins provided.</li> <li>• No loose items are to be taken onto rides.</li> <li>• Students are not to interfere with the pleasure of other students, teachers or members of the public in any way.</li> <li>• No student or teachers will be allowed to go on rides at Luna Park Sydney without a ride pass. If you have any extra students on the day, please make sure that they have money to purchase their ride tickets.</li> </ul> <p>Any student whose behaviour is deliberately and consistently disruptive or is caught violating Luna Park Sydney rules will have to forfeit their ride pass without a refund and that student's school teachers will have to make appropriate arrangements for the student's supervision and/or transport back to their school.</p>
<b>Other schools</b>	<p>There will usually be other schools and members of the public at Luna Park Sydney during your visit. We expect teachers to ensure that the above-mentioned Code of Conduct is adhered to. If other schools interfere with your students' enjoyment, please notify Luna Park Sydney staff immediately.</p>

This document was developed in consultation with the NSW Department of Education (school excursion policy).

Teachers preparing a **RISK ASSESSMENT** as part of their School Excursion planning should note that neither Beyond the Thrills nor Luna Park Sydney can make a Risk Assessment for them. Teachers should make their OWN Risk Assessment based on the information provided.

Please contact Beyond the Thrills if you have any questions.

Information from Luna Park Sydney that can also be used to prepare a Risk Assessment for a *Beyond the Thrills* school excursion can be found at:

[www.beyondthethrills.com.au/riskassessment.html](http://www.beyondthethrills.com.au/riskassessment.html)



## LPS RISK ASSESSMENT & CONTROL

Likelihood		CONSEQUENCES				
		1	2	3	4	5
		Insignificant	Minor	Moderate	Major	Catastrophic
Almost Certain	A	Medium 1E	Medium 2A	High 3A	High 4A	High 5A
		Medium 1B	Medium 2B	Medium 3B	High 4B	High 5B
Likely	B	Low 1C	Medium 2C	Medium 3C	High 4C	High 5C
		Low 1D	Low 2D	Medium 3D	Medium 4D	High 5D
Moderate	C	Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E
		Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E
Unlikely	D	Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E
		Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E
Rare	E	Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E
		Low 1A	Low 2E	Medium 3E	Medium 4E	Medium 5E

### Definitions

#### Likelihood

Almost certain – expected to occur in most circumstances (weekly)  
 Likely – probably occur in most circumstances (monthly)  
 Moderate – might occur at some time (yearly)  
 Unlikely – could occur at sometime (10 yearly)  
 Rare – Only in exceptional circumstances (Facility life or 100 years)

#### Consequence

Insignificant – First aid treatment or no injury  
 Minor – First aid treatment, minor medical treatment but no time loss  
 Moderate – Short term disability to one or more persons  
 Major – Extensive injury or permanent disability  
 Catastrophic – Death, or permanent injury to one or more persons

### TO CARRY OUT A BASIC RISK ASSESSMENT

FOLLOW THE FOUR STEPS

#### STEP 1: INFORMATION

Gather information about each hazard identified.

What information do you have on each hazard?

#### STEP 2: LIKELIHOOD

Think about how many people are likely to be exposed to each hazard and for how long.

You need to take into account the different situations/conditions that may exist in your workplace that may increase the likelihood, such as a change to operations, inspection, cleaning, maintenance, servicing and repair, new or inexperienced staff.

#### STEP 3: CONSEQUENCES

Use the information to assess the consequences of each hazard. Consider extent/ severity of injury.

#### STEP 4: RATING THE RISK

Use the risk table to work out the risk associated with each hazard.

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<b>Work Area:</b> Luna Park Site				<b>Assessors name:</b> Celia Manins, WHS & Compliance Manager				
<b>Other persons consulted:</b> Mark Dibblin, General Manager, Operations Peter Mason, Senior Infrastructure and Facilities Manager Brad Loxley, Senior Amusement Park Manager				<b>Date:</b> 8/8/18				
<b>Activity:</b> Luna Park Amusement Park Operations				<b>Risk Assessment Reference:</b> WHS.07.003.1				
<b>Task / Activity</b>	<b>Associated Hazards</b>	<b>INHERENT RISK - Harm that could occur from these hazards if controls fail or are not in place.</b>	<b>Risk Rating</b>	<b>Existing Risk Control</b>	<b>Risk Rating</b>	<b>Additional risk controls required</b>	<b>Residual Risk Rating</b>	<b>Person Responsible</b>
Vehicle Site access (Traffic Management)	Vehicle movement onsite including delivery vehicles, forklifts, elevated work platforms and display vehicles	<ul style="list-style-type: none"> <li>Injuries to pedestrians</li> <li>Property damage</li> </ul>	Med	<ul style="list-style-type: none"> <li>All vehicles must be authorised to access the site via Security Control.</li> <li>Delivery and maintenance vehicles must exit Park by 0900 am (1 hr prior to Park opening hours).</li> <li>All drivers/contractors to be inducted in and comply with LPS traffic management policies and procedures.</li> <li>Security guards to escort vehicles while on site.</li> <li>Vehicles to be driven at 5 km/hr (walking pace) at all times.</li> <li>Security guards to direct pedestrians away from traffic.</li> <li>Forklifts and EWP to be operated by authorized personnel only.</li> <li>Forklifts and EWP operators comply with LPS guidelines for the operation of such vehicles.</li> <li>Vehicles remaining on site to be securely parked in approved locations.</li> <li>Brief all LPS staff on the prevailing conditions.</li> <li>Event Manager to Liaise with Venue Hirer to obtain a list of vehicle movements/deliver times.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>WHS &amp; Compliance Manager</li> <li>Venue Safety and Compliance Supervisor</li> <li>Venue Manager</li> <li>Senior Event Manager</li> </ul>

Emergency Planning and preparation	Emergency situations eg Fire Bomb threat Civil disturbance Extreme weather Armed hold up	<ul style="list-style-type: none"> <li>• Injury</li> <li>• Fear/anxiety</li> <li>• Psychological injury</li> <li>• Property damage</li> </ul>	High	<ul style="list-style-type: none"> <li>• Emergency Management Plan (EMP) developed by LPS Emergency Control Organisation</li> <li>• LPS staff trained on fire and all other emergency procedures</li> <li>• Fire detecting and fire fighting equipment, installed, checked and maintained as per State legislative requirements.</li> <li>• Fire equipment checked daily by LPS Area Wardens</li> <li>• Hazardous materials stored at appropriate locations away from ignition sources.</li> <li>• LPS staff trained in Evacuation procedures.</li> <li>• Relevant external organisations (Fire Brigade, Police, Ambulance) consulted during the development and implementation of LPS's EMP.</li> </ul>	Med		Med	<ul style="list-style-type: none"> <li>• WHS &amp; Compliance Manager</li> <li>• Duty Manager</li> <li>• Security</li> </ul>
General Pedestrian access through site	Slip and Trips hazards such as uneven ground/stairs	<ul style="list-style-type: none"> <li>• Potential for falls and injuries</li> <li>• Damage to personal property</li> </ul>	Med	<ul style="list-style-type: none"> <li>• External floors, steps and stairs have been treated with anti-slip paint/ materials.</li> <li>• Any spills reported are immediately cleaned by roaming Stewards.</li> <li>• Wet Floor warning signs use to warn public of any wet surfaces.</li> <li>• Duty Manager to complete Park Pre-opening checklist prior to guests entering and all corrective actions are carried out immediately.</li> <li>• Shoes required to be worn in the park.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>• Duty Manager</li> </ul>
Site access & security control	Unauthorised access to back of house work areas by members of public	<ul style="list-style-type: none"> <li>• Physical injury.</li> <li>• Security breach.</li> </ul>	Med	<ul style="list-style-type: none"> <li>• Work areas separated from general public.</li> <li>• Back of house work area monitored by Security personnel.</li> <li>• Warning "No entry" signs located at specific areas to advice park visitors to stay clear of the area.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>• Security</li> <li>• All LPS staff</li> </ul>

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Use of Amusement Park Attractions	<ul style="list-style-type: none"> <li>• Mechanical failure or malfunction.</li> <li>• Operator error.</li> <li>• Intentional damage or misuse by guest.</li> <li>• Weather conditions (lightning, wind, heat).</li> <li>• Gravitational forces.</li> </ul>	<ul style="list-style-type: none"> <li>• Fatality.</li> <li>• Personal Injury.</li> <li>• Motion sickness.</li> </ul>	Med	<ul style="list-style-type: none"> <li>• All rides carry a daily maintenance check by qualified maintenance staff.</li> <li>• All rides carry a daily pre-operational check by ride operator.</li> <li>• All rides carry current SafeWork NSW certification after undergoing and passing engineer's inspections.</li> <li>• Risk assessment and hazard identification conducted for all LPS rides.</li> <li>• Rides not operated during extreme weather condition: wind, rain, lightning, extreme temperatures.</li> <li>• All rides fitted with SafeWork NSW approved restrain systems.</li> <li>• All rides carry a safety spiel which is broadcasted to riders before and during ride cycle.</li> <li>• All ride staff trained in ride operating procedures and subject to daily performance audits.</li> <li>• All ride staff trained in identifying and reporting hazards and rides operational faults.</li> <li>• All staff trained to offer First aid assistance if required.</li> <li>• First aid services available at the Guest Relations Area. First Aid Officer on duty during Park Operation. All Duty Managers and Security are First Aid Qualified.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>• Maintenance Manager</li> <li>• WHS &amp; Compliance Manager</li> <li>• Venue Safety and Compliance Supervisor</li> <li>• Senior Amusement Park Manager</li> <li>• First Aid Officer.</li> </ul>
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	<ul style="list-style-type: none"> <li>Separated/Lost child</li> </ul>	<ul style="list-style-type: none"> <li>Anxiety/confusion</li> <li>Abduction</li> <li>Physical abuse</li> <li>Personal injury</li> </ul>	Low	<ul style="list-style-type: none"> <li>Carers to provide supervision of children.</li> <li>Any lost child to be reported to a Security officer or to the Guest Relations Desk.</li> <li>Children to be instructed to approach Security guards or attend Guest relations Desk if lost.</li> <li>Security Guards trained in Lost Child procedures.</li> <li>All Luna park staff aware of reporting procedure for lost children.</li> <li>Working with Children checks required for all LPS employees.</li> <li>Video surveillance cameras installed within Park precinct.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>Security</li> <li>Duty Manger</li> </ul>
Operation as an outdoor venue	<ul style="list-style-type: none"> <li>Environmental conditions <ul style="list-style-type: none"> <li>Wind</li> <li>Heat/sun</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Being hit by moving objects</li> <li>Sun stroke</li> <li>Dehydration</li> </ul>	Med	<ul style="list-style-type: none"> <li>Park may be closed if conditions considered too extreme.</li> <li>Free standing objects secured during strong wind conditions.</li> <li>Rides closed during extreme weather conditions.</li> <li>Shaded areas provided within the Park public area.</li> <li>Air conditioned areas available within Park.</li> <li>Sun block available to buy for visitors at the Merchandising shop.</li> <li>Refreshments and water available to visitors at retail outlets.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>Duty Manager</li> </ul>
External Contractor working in public areas.	<ul style="list-style-type: none"> <li>Use of tools</li> <li>Work at height</li> </ul>	<ul style="list-style-type: none"> <li>Impact injuries</li> </ul>	Med	<ul style="list-style-type: none"> <li>Contractors inducted in LPS procedures regarding work in public areas.</li> <li>Whereas possible contractor work to be conducted outside Park operating hours.</li> <li>Contractor Work area isolated with the use of pedestrian barricades and warning signs.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>Relevant LPS contact who arranged contractors</li> <li>Security</li> </ul>

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Use of electrical equipment.	<ul style="list-style-type: none"> <li>• Electrical hazards</li> </ul>	<ul style="list-style-type: none"> <li>• Electrical burns</li> <li>• Electrical shock</li> <li>• Electrocution</li> </ul>	Med	<ul style="list-style-type: none"> <li>• All electrical equipment tested and tagged as per SafeWork guidelines.</li> <li>• Faulty electrical equipment removed from public area and removed from service (tagged / locked out).</li> <li>• Work areas isolated from the general public.</li> </ul>				<ul style="list-style-type: none"> <li>• Maintenance</li> <li>• All LPS staff</li> </ul>
Use of Temporary structures	<ul style="list-style-type: none"> <li>• Structure collapse.</li> <li>• Trip hazards.</li> </ul>	<ul style="list-style-type: none"> <li>• Physical injury.</li> <li>• Property damage.</li> </ul>	Med	<ul style="list-style-type: none"> <li>• All structures secured and anchored in such a way as to provide maximum strength and support.</li> <li>• The structure should be stable and able to withstand wind loads - Safe Work Method Statements and Risk Assessment required from structure supplier.</li> <li>• No parts of the structure to be protruding. Any potential trip hazards eliminated or highlighted.</li> <li>• Structures to be demounted during strong wind conditions.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>• Maintenance</li> <li>• Venue Supervisors</li> <li>• Security</li> <li>• Relevant LPS contact overseeing work</li> </ul>
Use of chemicals / hazardous substances	<ul style="list-style-type: none"> <li>• Exposure</li> <li>• Spill</li> <li>• Contamination</li> <li>• Explosion</li> <li>• Environmental</li> </ul>	<ul style="list-style-type: none"> <li>• Physical injury or illness</li> <li>• Slip/fall</li> <li>• Property damage</li> </ul>	Med	<ul style="list-style-type: none"> <li>• Hazardous chemicals stored away from public areas at approved locations.</li> <li>• LPS staff trained in the safe handling and storage of hazardous chemicals.</li> <li>• Chemical Registers and SDS available for all approved chemicals onsite.</li> <li>• Internal audit on Chemical Handling to monitor compliance.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>• Cleaning Stewards</li> <li>• All LPS staff</li> </ul>

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Providing support for unwell injured/ guests	<ul style="list-style-type: none"> <li>Medical emergency</li> <li>First aid injury or illness</li> </ul>	<ul style="list-style-type: none"> <li>Physical injury</li> <li>Illness</li> <li>Medical condition</li> </ul>	Med	<ul style="list-style-type: none"> <li>First aid assistance is readily available to any injured person.</li> <li>Assistance can be requested via two way radio (Channel 1 or phone 90337507 /90337595)</li> <li>LPS has a fully equipment First Aid facility, which is managed and maintained by an Occupational First Aid Officer.</li> <li>All ACES guards are qualified First Aid Officers.</li> <li>Managers and other Supervisors are qualified Occupational First aid officers.</li> <li>Any injured or ill person requiring more specialized medical attention will be referred to the local medical centre, NSW Ambulance Service or Royal North Shore Hospital.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>First aid</li> <li>Security</li> <li>All LPS staff</li> <li>WHS &amp; Compliance Manager</li> </ul>
Service of alcoholic beverages	<ul style="list-style-type: none"> <li>Intoxication</li> <li>Compliance</li> </ul>	<ul style="list-style-type: none"> <li>Physical injury / illness.</li> <li>Aggressive behaviour.</li> <li>Non compliance/ breach.</li> </ul>	Low	<ul style="list-style-type: none"> <li>All Bar/Functions staff trained in Responsible service of Alcohol (RSA).</li> <li>Alcoholic drinks are not available to minors via LPS licenced venues.</li> <li>All licensed areas supervised by staff trained in RSA.</li> <li>Security monitoring via CCTV.</li> </ul>	Low		Low	<ul style="list-style-type: none"> <li>Security</li> <li>Venue Supervisors</li> <li>All LPS staff</li> </ul>

**Documentation and supervisor approval**

Completed by: (name) Celia Manins Authorised by: (name) Celia Manins, WHS& Compliance Manager Date: 8 August 2018

**Monitor and review the risk controls**

It is important to monitor risk controls and review risk assessments regularly. Review is required when there is a change in the process, relevant legal changes, and where a cause for concern has arisen. If the risk assessment has substantially changed a new risk assessment is warranted.

Review date: Reviewed by: Authorised by:

Review date: Reviewed by: Authorised by:

Review date: Reviewed by: Authorised by:

*Risk Assessment compiled in accordance with the AS/NZS 31000:2009 Risk Management-Principles and Guidelines*

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